ANGLOPHONE WEST SCHOOL DISTRICT

SCHOOL NAME: Liverpool Street Elementary
Address: 50 Liverpool St
Parent School Support Committee Minutes
Date: Oct 15, 2026 Time: 6:00pm
Location: Microsoft TEAMS

PSSC Members Present: **Fiona Watters** **Kristy McAlister** **Jenna Bailey** **Liz McCabe** **Ravneet Kaur** **Sahil Mehta** **Erica Fanjoy** **PSSC Members Regrets:** **Erin Wilson – Chair** **Bronwyn Casey – Vice Chair** **Ayodeji Bamidele** **Megan Hooper** **Azadeh Doroodgar**	**School/DEC Representation Present:** **Kelly Parks, Principal** **Keri O'Leary, Teacher Rep.** **School/DEC Representation Regrets:**

Call to Order: by Fiona Watters at 6:03pm

Approval of the Agenda: Fiona Watters, seconded by Kristy McAlister

Meeting agenda:

- Call to Order
- Welcome
- Approval of agenda
- Old Business:
  - Declaration Forms-signed by committee members- Thank you
  - Joining of 2 schools for new Playground (Mrs. Hsu & Mme Bailey)
- New Business
  -Update for New School – see principal's report
  -DEC rep member for zone 7- 3 candidates submitted for interest. We will know once they appoint someone to the position.
  - Letter for interested Families and date of Nov. 26 for initial fundraising meeting for playground. This letter has a QR code & link so families can submit their interest if they wish to be a part of the fundraising committee.
- Principal's Report
- Closing Comments
- Date of next meeting: November 19, 2026

Principal's Report

Oct. 15, 2026

1. Clubs:
   - Cross Country
   - Badminton Jamboree
   - Green Team- recycling with Mrs. Shu
   - Morning Intramurals
   - Noon Grade level Intramurals
2. New School Update: Oct 8, 2026- site prep meeting

- Tree Clearing is the next step. DTI will place a fence around the area in which they will be working. Grey area is the trees that will be cleared. Dark areas are the trees they are saving. This grey area will be the sports field for the new school. A chipper will be used when they clear the tree line.
- Start- Oct 15 / End- Nov. 6
- A duct bank is being done after tree clearing. Red line indicates this.
- An access road will be made from Bradford St. This will be paved. A gate will be placed on this access road and a gate will also be placed at the fence area by baseball diamond. A chipper will be brought in for tree disposal and this gate/fence will allow for use of the wooded area to still happen for BCG/GOGO. Eastern Fencing will be putting the fence up and once it is completed, the school will have access to the back area of the school yet again; however, during the construction phase without a fence, Liverpool will not have access to our back playground.
- Main job will begin in the spring as scheduled.

3. Filled out an application for a French Grant. Project will be to promote French in the whole school.
4. Schools Safe Week approaching- Oct 19- Oct 23 (fire drill, evacuation to B&G club, bus evacuation, playground and walking to school safety, lockdown). All classes will participate in practicing these safety drills and will be done in student friendly language.
5. Provincial Principal Conference Oct 22 and 23 in Fredericton- Mme. Parks will be presenting on Logistics- AI copilot Microsoft with scheduling as a focus
6. Sports 3 – Coming back this year to work with students on team building activities. This is for students who may not have the opportunity to take part in club or team sports outside of school.
7. Andy the dog is back for Literacy. Saint-John Ambulance program.
8. Halloween Howl/ Pumpkin Drop/ Pumpkin Decorating
9. Praise Slips for Students – new - Teacher/Staff Shout outs from students. This is wonderful to see kids celebrating the adults in our building as well.
10. Terry Fox walk - Monday Sept. 28. A great success in our school where kids were able to recognize the importance of the walk and take part in this nation-wide cause.
11. IODE local chapter visited the school and donated books to our school and they have been sorted into grade levels and delivered to our classrooms.

New items: Kristy McAlister inquired about the possibility of drama starting up in the school this year. Mme. Parks said she would reach out to the supporting teachers from last year to see if there was any interest in starting this club.

Next meeting: November 19, 2026 at 6:00pm

Tentative dates for meetings:
Nov 19, 2026
Jan 14, 2027
Feb. 18, 2027
March 18, 2027

Business from Previous Meeting: none
Business Arising from the Minutes: none
Correspondence: none
Closing Comments: none

Adjournment: Kristy McAlister at 6:21pm

Motioned by : Fiona Watters at 6:21pm