



SCHOOL NAME: Liverpool Street Elementary

Address: 50 Liverpool St

Parent School Support Committee

Minutes

Date: Jan. 16 Time: 6:15pm

Location: Microsoft TEAMS

<p>PSSC Members Present: Nicole Bethune, Chair Erin Wilson, Vice Chair Ibrahim Bhaukaurally Amin Choroomi Colin Curry Ameera Faridi Fiona Watters Erica Fanjoy Victoria Lord</p> <p>PSSC Members Regrets: Courtney Ivey Steve Clarke Sabina Thapa Claudia Mundee Hitchcock Rebecca Minor</p>	<p>School/DEC Representation Present: Kelly Parks, Principal Jennifer Kelly-Milner, Vice-Principal Keri O’Leary, Teacher Rep.</p> <p>School/DEC Representation Regrets: Thomas Geburt- DEC Chair</p>
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Call to Order: by at 6:19pm Nicole Bethune, seconded by Amin Choroomi

Approval of November minutes: by Ameera Faridi, seconded by Amin Choroomi

Meeting agenda:

1. Call to order
2. Welcome and Happy New Year
3. Approval of agenda
4. Approval of November minutes
5. Old business:
 - PSSC budget \$1000.00- PEX board for playground
6. New Business:
 - Bilingual Grant- applied for in Nov. \$1500 was approved for our school
 - Principal Report- Provincial Assessment results
7. Closing Comments

Approval of the Agenda: Nicole Bethune, seconded by Erica Fanjoy

Old Business: PSSC budget \$1000.00- PEX board for playground

- Plasticraft from St. John - \$493.59 quoted price for 2 boards. This is because our board would be one sided and mounted on the school for easily removable & placed on our new school. This can be ordered tomorrow if the committee passes this purchase. Nicole Bethune asked if purchasing these boards does not take away from the need for new flags for our lobby & countries represented. With \$1000 as the budget, that leaves money left over for flags or another purchase. Fiona Watters asked if there was anything else the school could spend the money left over if there is no need for flags. Mme. Parks said that the creation of a Parent Handbook would be so useful to help families that join our school throughout the year. This handbook would hold school rules, hot lunch info, how drop off & pick up works, morning gym, different pick up for Wednesday afternoons, etc. This could be produced in English with the \$500 budget. It is very difficult to translate into different languages while maintaining grammar and the meaning of the information. Most times, the translations that are used are not precise for those language. But we can find out the price & the possibility of different languages if this is what the committee would like. Nicole Bethune asked if there is already a language barrier existing, would a handbook only in English be useful? Mme. Parks stated that most of our newcomer families can understand the language, either themselves or through the use of a translator. Her goal with this handbook was to have a document with all the questions & answers as well as our daily goings on, in one specific spot for easy access. Ameera Faridi spoke on how useful this handbook would be and how appreciated it would be, especially as a newcomer family herself, to be able to take this home and have for family use. With this budget, Mme. Parks stated she could produce 600-800 copies. Colin Curry suggested voting on the PEX boards this evening and passing the voting on the flags vs. handbook on the next meeting. Erica Fanjoy spoke up about perhaps spending the money on something different rather than the flags, as the committee has purchased flags the past few years. It would be nice to use our money for something new. Victoria Lord raised concern about the changes in information in the handbook & becoming out of date from year to year and how would this be used if we print so many copies. Mme. Parks said these are very easily amended through various ways. Mme. Parks also stressed the time constraints that exist to have the money spent and the items physically in hand by the cut-off date of March 31, 2025. Flags take a while to have produced. PEC boards can be here within the timeframe. Handbooks can be sent out locally to be produced and have back at the school by end date.



Motion to purchase the PEC board with the PSSC budget – 9 yes, 0 nay

Motion to purchase handbooks with the remaining PSSC budget of \$500 - 7 yay, 2 nay

New Business:

- Vote on PSSC budget

- Courtney Ivey, PSSC member, contacted Mme. Parks to let her know that, regretfully, she must leave the committee.

Principal Report

January 16, 2025

Provincial Assessment 2023-2024-

The committee was given data via email with our school's scores compared to the province to examine prior to the meeting. This information is helpful in understanding the data.

Teachers can see that our students are making gains in literacy, math, and science although many are working below grade level.

In math, we have worked on guided math and all the components that are needed. We have math leads in our school often to support our teaching. Our school is doing the Math Running Records to keep automaticity and mental math in the forefront for students. We complete the math term assessments each reporting period and interview our students for the math running records. Our teachers attend PL in Math with our district leads.

Math resources for teachers are in the library for sign-out.

Math:

- We are assessing students using the math running records and the math term assessments.
- Guided Math
- Working with district Math leads
- Math manip available for all staff as a sign out
- Math storybooks that are used in our curriculum available to teachers to teach specific outcomes.

Literacy:

- We are assessing with EGLA, Dibels, Words their way, Spelling inventories.
- Teachers are working with small groups of students everyday for interventions and target teaching
- Teachers communicate with home weekly
- Many classes are doing buddy reading
- Classrooms have sound walls
- Teachers are using building blocks of literacy
- In grades 3-5 teachers are reading the book- Balanced Literacy
- In grade 2 teachers are reading the book -7 mighty moves
- Teacher resource area to choose specific text / writing / word choice lessons
- Dibels progress monitoring-this is helping students and teachers to inform next steps.
- Morning messages with vocabulary and reading strategies in the messages are helping students

Science:

- Our focus has been on the scientific method
- Hands-on activities and investigations are happening in all classrooms. (butterfly release and duck egg hatching)
- We now have a class focused on STEM once a week
- Many teachers are taking part in the Center of Excellence activities and sessions that are offered throughout the school year.
- Guest speakers in to talk to students- Mad Science, Virtual science class with kits for students, grow towers.

- Science teacher resource area to sign out manips
- Online Science assessments are more of a literacy test.

What are some new strategies to try in the future?

Math:

- Continue Math Running Record
- Keep doing guided math
- Keep working with district leads

Literacy:

- Dibels, spelling inventories, words their way,
- Continue PL opportunities
- We have an AST to help support our students

Science:

- New this school year is a STEM class once a week for all students.
- Teachers are going outside more for class lessons.

What will be work on to help students improve with the fluidity of the assessment:

- Try to get students to do more multiple-choice type testing.
- Continue to practice to login.
- Laptops will be brought to classrooms, along with 2 ESS members and the classroom teacher, to help them with logging in and completing the assessment before moving to another classroom for them to complete their assessment. Scheduling is a nightmare sometimes to get all grade 4s & 5s through the use of the computers.
- Our School Plan- focusing on Fluency in reading.

Nicole Bethune asked if our exemption rate & scores are similar to those in other schools or are we very high? Mme. Parks said that we could find that information online; however, she feels that we would be on par with schools of similar composition.

Ameera Faridi asked if there was a way for parents to help better prepare their students at home prior to the assessment. Unfortunately, there is no information/packets from the EECD that allows us to send items home to help children as the testing is done here at school. We at Liverpool can try to come up with something to share with families to help them aid their children in understanding the type of testing that will be happening.

Ibrahim B asked why if a student is exempt from the testing, why are they scored a 0 then, and why is a counted toward the overall score of the school? Mme. Parks said that we put more emphasis and weight on our own report cards & assessments here at the school on their overall level of success/understanding as educators, show more true data for us where our students are versus the success on the Provincial Assessment which only shows one snapshot of understanding on one day.

Victoria Lord asked how this data compares with our report card data with 3s & 4s in grade 4 & 5 in those subject area. Mme. Parks said she would have to pull that data to be certain, but she does know that there are more 2s given than 4s at those levels. They work really hard at filling in the blanks in their learning in

those grades that they may not have been filled in years previously – especially in math. They are not able to do multiplication or division if they cannot complete their basic math facts as an example.

Next meeting: February 27, 2025 at 6:15pm

Tentative dates for meetings:

March 20, 2025

Correspondence: none

Closing Comments:

Date of Next Meeting: February 27, 2025

Adjournment: 7:30 pm

Motioned by : Nicole Bethune seconded by Amin Choroomi