



**SCHOOL NAME: Liverpool Street Elementary**

**Address: 50 Liverpool St**

**Parent School Support Committee Minutes**

**Date: Oct 17, 2024 Time: 6:15pm**

**Location: Microsoft TEAMS**

<p><b>PSSC Members Present:</b>  <b>Nicole Bethune, Chair</b>  <b>Erin Wilson, Vice Chair</b>  <b>Victoria Lord</b>  <b>Sabina Thapa</b>  <b>Ameera Faridi</b>  <b>Fiona Watters</b></p> <p><b>PSSC Members Regrets:</b>  <b>Claudia Munde Hitchcock</b>  <b>Colin Curry</b>  <b>Erica Fanjoy</b>  <b>Amin Choroomi</b>  <b>Rebecca Minor</b>  <b>Courtney Ivey</b>  <b>Steve Clarke</b>  <b>Ibrahim Bhaukaurally</b></p>	<p><b>School/DEC Representation Present:</b>  <b>Kelly Parks, Principal</b>  <b>Keri O’Leary, Teacher Rep.</b>  <b>Thomas Geburt- DEC Chair</b>  <b>Jennifer Kelly-Milner- VP</b></p> <p><b>School/DEC Representation Regrets:</b></p>
---	--

**Call to Order: by Kelly Parks at 6:15pm**

**Approval of the Agenda: Approved by: Erin Wilson seconded by: Victoria Lord**

- Approval of September minutes by: Sabina Thapa, seconded by: Victoria Lord
- Old Business
  - possibility of French club:  
Mme. Parks did put an ask to the staff to see if there were any teachers who were interested in running the club; however, so far nobody has come forward. We do have many clubs taking part in the school presently with many teachers helping to run those – so for now, we will put this club aside and revisit it later. Ms. Bethune asked if it was possible for a parent or community member to run this? Mme. Parks said yes that it is but there is a lot of work that needs to be completed prior to beginning. They must fill in their volunteer paperwork as well as completing a policy 701 before they are able to start. Victoria Lord asked about adding onto this for students in English Prime to have an opportunity to be exposed to the French language. Nicole Bethune asked how we would get this news out? Mme. Parks said first we would have to find out how many students would be interested in taking part in a French club, then based on that information, we would put out a request for volunteers in the weekly newsletter.
  - progress on new school  
Mr. Geburt sent a few documents to share with the committee on the progress of the new school. We are presently #3 on the list for new school infrastructure. He is hopeful that we will see this school project funded in the upcoming announcement from the government. DEC approved the executive summary in their June 2024

meeting which means that land will be acquisitioned, and plans will be engineered. This means in 3 years' time we should have a new school. Erin Wilson asked about the placement of the school. Will it still be in the field/woods behind Liverpool School? Mr. Geburt said that it still the plan; however, they must make sure to stay in the boundaries and not encroach on other properties. No more information will be shared until after the current election is over and the new government is sworn in.

-traffic at drop off/canterbury

This week we have seen a huge improvement this week in the flow of traffic where we did not have any late/cancelled busses causing parents to drive their students to school. We have also spoken to the students about the process to get out during drop off time. The committee agreed it was better.

- New Business  
None at this time.
- Principals Report- October

## Principal Report:

### 1. School Plan -Literacy Goal in reading and writing

**August 26, 2024-** District Literacy Leads and Subject Coordinator provided a Professional learning session for our teachers. They reviewed the areas of literacy for grades 3 to 5 and the assessments that are available to classroom teachers for reading. The leads reviewed the resources that can be found on SharePoint and what is available for professional reading.

New Literacy collab page where educators can upload activities and share ideas.

**August 27 and 29<sup>th</sup>** –teachers attended virtual PL in many curricular areas for the new holistic curriculum.

**Sept. 25-** Academic support teacher provided an update to staff and prepared package for teachers on Dibels. Dibels is a set of procedures and measures for assessing the acquisition of literacy skills. They are designed to be short (one minute) fluency measures that can be used to regularly detect risk and monitor the development of early literacy and early reading skills in kindergarten through eighth grade.

The measures are consistent with many of the Common Core Standards in Reading, especially those for Foundational Skills. When implemented as recommended, DIBELS results can be used to evaluate individual student development as well as provide grade-level feedback toward validated instructional objectives.

**End of Sept-** Teachers have assessed their students for the beginning of the school year to inform their next steps for each student in Literacy.

**Oct 3-** Grade 2 English and Grade 2 and 3 FI teachers have just received this year's changes to EGLA and the department of Education has sent out a coiled book to support teachers with the assessments. Each student has a booklet of assessments that the teacher completes one-on-one with the student.

**Oct 10-** Provincial Principal Meeting- Kelly attended a session with Hampton School who presented how they are working the literacy changes and the building blocks of reading in grades 3-5.

Next Steps: Prepare a weekly Fluency Routine:

-objective is to improve reading fluency (accuracy, rate, prosody) through instruction and self-assessment.

-warm-up activity that teaches vocabulary from text

-Main lesson-teach read aloud with comprehension questions

-discussion points for class

-Activity-read a passage themselves and self-assess.

-find choral reading passage

-Echo reading lesson plan

-differentiated scaffolded Reading lesson plan

Performance lesson plan

Widely Important Goal- Reading Fluency

**Nov. 8-** PL day for teachers on School plan

Multicultural Association **Oct 15** provided diversity and Allyship presentation to our students.

Questions from minutes:

Erin asked if there was benchmark data that we can pull from to see if this new literacy way is working? How are we measuring success? Mme. Parks indicated that previously with guided reading we would have to know what level a student is reading at so that they can comprehend what they are reading. Who was at grade level for this, and who was not meeting those standards. We would look at the gains that students made – even though they are not at grade level, they still have gained so many levels of understanding. With EGLA, we are on a continuum with each student and being able to meet them where they are in their learning to meet them where they are and continue this growth for their success. Grade 3-5 is working with dibels and their spelling inventories and this data guides us through where to help students and where we all need to go for their success. Staff meet weekly in their PLCs with a member of ESS to make sure that we are all on a good path for the students. We are also part of a 5 school team that allows us to meet with other teachers/schools and brainstorm ideas and lessons. District has provided subject coordinators & literacy leads to schools in helping them get EGLA and literacy running smoothly. There are also many websites that they have set up that teachers can access to help them with their literacy goals. The department also has an EGLA team that provides help.

Nicole asked if the resources were diverse for our school culture. Yes, the department has been very good with providing resources that fit all student needs.

Tentative dates for meetings:

Nov 28 2024

Jan 16, 2025

Feb 27, 2025

March 20, 2025

May 8, 2025 - tentative

**Business from Previous Meeting:**

Do we still need donations for the Halloween Howl? Yes we do! Notice in the weekly newsletter tomorrow asking for more donations.

When do the howl bracelets come home? The day before the event.

**Business Arising from the Minutes: none**

**Correspondence: none**

**Closing Comments: See you at the next meeting**

**Date of Next Meeting: November 28, 2024**

**Adjournment: 6:55pm**

**Motioned by : Erin Wilson, seconded by Victoria Lord**