



**SCHOOL NAME: Liverpool Street Elementary**

**Address: 50 Liverpool St**

**Parent School Support Committee**

**Minutes**

**Date: Sept 26, 2024 Time: 6:15pm**

**Location: Microsoft TEAMS**

<p><b>PSSC Members Present:</b></p> <p><b>Colin Curry</b>  <b>Erin Wilson, Vice Chair</b>  <b>Erica Fanjoy</b>  <b>Amin Choroomi</b>  <b>Claudia Munde Hitchcock</b>  <b>Fiona Watters</b>  <b>Nicole Bethune, Chair</b>  <b>Victoria Lord</b>  <b>Rebecca Minor</b>  <b>Courtney Ivey</b>  <b>Ameera Faridi</b>  <b>Steve Clarke</b></p> <p><b>PSSC Members Regrets:</b>  <b>Ibrahim Bhaukaurally</b>  <b>Sabina Thapa</b></p>	<p><b>School/DEC Representation Present:</b>  <b>Kelly Parks, Principal</b>  <b>Keri O’Leary, Teacher Rep.</b></p> <p><b>School/DEC Representation Regrets:</b>  <b>Jennifer Kelly-Milner, Vice Principal</b>  <b>DEC Rep- Thomas Geburt – was previously scheduled for another school’s PSSC meeting at the time as ours.</b></p>
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**Call to Order: by Kelly Parks at 6:15pm**

**Approval of the Agenda: none**

- Welcome to our new members and introductions. Thank you for being a part of this school committee and giving your time.
- Members introduced themselves to the committee.
- PSSC Documents
- Handbook
- Education Act Governance
- PSSC Declaration Form
- Discussion as to who would like to be chair of the committee. Colin Curry spoke on the role and the responsibility of the chair, as well as the opportunities that come with that. Mme. Parks also spoke about what she does to help with this position prior to each meeting. Erin Wilson would like to remain as vice-chair. Nicole Bethune & Ameera Faridi have both expressed interest in being the chair. Ameera ultimately said that if Nicole is interested, she can do it. Colin asked for a motion to appoint Nicole Bethune as chair of the PSSC committee for 2024-2025 – Erica Fanjoy seconded the motion. Motion carried.

## Principal Report:

September

### 1. New Staff at Liverpool

- Ms. Esther - music and Stem teacher
- Mme Kelly - grade 5
- Mrs. McGuigan - Grade 4
- Mr. Gardiner - Grade 3
- Mrs. Kehinde - Grade 2/3 until the end of October
- Behaviour Intervention Mentor- Mrs. Higginson

- we also have many new EAs in our school as well as we are awaiting a few more additions to our staff

**2. Liverpool Enrollment** - 327, 16 classrooms. 6 FI, 10 English Prime

**3. Blues in Schools** - Dan Doiron - guitarist. Lives in PEI and performs at many venues. He has won several music awards. He was very engaging with the students and some of their comments on the way out of the assembly was "He is so good!" "He is cool!" "That was so much fun!"



**4. Terry Fox** - Whole school participated in our annual Terry Fox walk on Thursday, September 12, 2024.

**5. Fire Drill** - At our practice fire drill on Sept. 4, 2024, our alarm was not working for the portables. Our district facilities arranged for this to be looked at immediately. There was a new panel put in for the alarm system. The alarm is now working. This is why we practice!

**6. Community Use of Schools** - Our gymnasium is being used every day after school by community partners. YMCA, FUSION, Special Olympics

**7. Movie Night** - Always a hit with our students! Next movie night will take place in November, as October is our Halloween Howl.

**8. Literacy Goal - School Plan** - we are working on fluency. A program, dibels, helps to identify and assess students' fluency. We are administering this short assessment 3 times in the school year. Students will be working on practice passages for fluency, phonics, word blends and more. We also will be using spelling inventories by grade level. Our district literacy team has provided us with a professional learning session and support to our teachers. This will be updated and brought to the PSSC committee after our PL Day in October and our school staff has worked on it.

**9. Numeracy** - Our math lead, Alyson Craig, has been by our school to ensure that teachers have the materials necessary for the prioritized curriculum. We are continuing with our Math Running records.

**10. Letters missing from front of school** – We have noticed that our school letters "L, I" have gone missing. Facilities are helping to try and find replacement letters or to make new letters. If you are on walk and spy our letters, please let us know.

**11. Earth Rangers** - Earth Rangers is a Canadian registered charity focused on environmental education and conservation for children and families. The goal of the organization is to educate children and their families about environmental issues and mobilize them to take actions that protect animals and the environment. Our students loved the animals!

**12. STEM Class** - STEM stands for science, technology, engineering, and Math. In this class students will explore scientific method, coding, building of things and predict/hypothesis results. A lot of hands-on learning. Digital literacy- using communication information using typing or digital media platforms.

**13. Drama** – Students interested have received a script and what is needed for auditions.

**14. Cross-Country** - 4 Wednesdays and at lunch.

**15. EAL tutor** - teacher and tutor which is so nice for our students. This helps with trying to support and reach all our EAL students. Our tutor hours are at 15hrs which is so lovely for our school's needs.

**16. School Food Program** – this is up and running for the third week now and lunches are being delivered. We also have been ordering for our breakfast program as well as the milk program for breakfast. Erin shared a grant that we can apply for to help aid our food programs. We will be looking into this!

### **Questions from Principal's Report:**

**Steven Clarke** – *stated that it is great that we have extra hours for EAL needs; however, as a parent of a student struggling with French Immersion, when do we have extra help for them? Why is there not enough FTE allotted for all supports that students need? For example, at Forest Hill there is only 0.1 FTE of guidance to support all needs of the students. How do we fix this?* Mme. Parks explained the FTE allotment and how those numbers come from district, but also offered to speak with Mr. Clarke further if he had any more questions.

**Nicole Bethune** – *is there a possibility to have a club of some sort to have other students helping each other?* In order for a club to run, there must be a staff member or member of the community willing to run the club. We will definitely bring this forward at our next staff meeting.

**Erica Fanjoy** – *has there been any progress on the process of the new school since our last meeting?* No further discussion or meeting.

**Colin Curry** – *have we had any success with bussing issues in the district? Our drop off seems to be very congested in the mornings. Is there a way we can remind parents of the process to speed things up? Has bussing had any effect on this congestion?* Mme. Parks spoke about the September learnings for families regarding drop off. For this month, Mme. Parks and Mrs. Kelly-Milner have been out at drop off with the duty teacher, to help remind them of the process and to speed things up. We have daily reminders to help the situation & congestion. This is also noted in this week's coming newsletter for parents as well. Bus 206 is the only bus for our school that has not been running. Parents have been very good at getting their children to and from school. There has not been a huge impact on the school.

**Nicole Bethune** – *why has there not been a bus allotted to drive to Cross Country?* Due to the change in school hours with the district this year, we are unable to solidify a bus to transport students to the meets on time. We have always tried our best to have one available to make those events accessible to all students but with this change, it was impossible.

Next meeting: October 17, 2024 at 6:15pm

Tentative dates for meetings:

Nov 28 2024

Jan 16, 2025

Feb 27, 2025

March 20, 2025

May 8, 2025 - tentative

**Business from Previous Meeting: none**

**Business Arising from the Minutes:**

**Correspondence: none**

**Closing Comments:**

Fiona – are we dealing with the graffiti on the play structures? Yes – facilities are aware and are going to try and remove it.

**Date of Next Meeting: October 17, 2024**

**Adjournment: 7:05pm**

**Motioned by : Erica Fanjoy, seconded by Steven Clarke**